



St. Sebastian Parish School

Reopening Plan 2020



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Letter from the Principal

Dear St. Sebastian families,

St. Sebastian Parish School is dedicated to Christ and committed to excellence in education. During these unprecedented times, I want to assure you that now, more than ever, our school remains faithful to our mission. It is our goal to provide the highest quality, standards-based, Catholic education for your child. The health and safety of our students, staff, and families was the highest priority in developing our restart plan; however, the educational landscape is changing daily. I ask for your patience, understanding, but particularly for your flexibility, in navigating the course we have designed for the reopening of our school. Please keep in mind that this is a unique, but temporary, situation.

We considered many factors in the development of our plan. In all aspects, we have and will continue to comply with the guidelines set forth by Governor DeWine, the Ohio Department of Health (ODH), the Ohio Department of Education (ODE), and local health officials.

I ask that you take the time to review our Reopening Plan in its entirety, as it contains many details about safety and cleaning procedures, transportation, food service, education, and so much more. Please discuss it with your family members and choose the learning option that works best for you. Please understand that we must be flexible and prepared to change at any time. If the need arises, St. Sebastian School will be ready for all of our students to return to the remote learning option with access to technology, as needed. We will continue to monitor and adjust every phase of the plan, from social distancing to cleaning, entry/exit, lunch and recess, etc., making adjustments to procedures and resources as necessary, and continuing to refine in an iterative fashion. As changes occur, we will communicate the progress of adjustments as they happen, efficiently and gratefully to stakeholders.

Thank you for your patience and understanding as we get ready to embark on another successful, yet different, school year. As with all decisions of this magnitude, I expect there will be questions. Please reach out with questions or concerns that you may have, as I am here to assist you in any way possible. I will continue to provide updates as necessary.

Yours in Christ,
Anthony Rohr



Our Catholic Identity

Mass Attendance

Weekly Mass and Holy Days attendance is a priority and will continue at St. Sebastian Parish School.

- Weather permitting, Mass may be conducted outdoors. During the first quarter, we do not plan on using the physical church space.
- Mass will most likely occur in grade bands (socially distanced) and be live streamed for the rest of the school. Eucharistic Ministers may come to the school for Holy Communion distribution for those watching via live stream.
- During student Masses, parents or community members may not be able to attend in order to allow for social distancing and student safety.

Prayer Services and Service Learning Projects

- Prayers Services and Faith-based Activities will still be conducted, and will be recorded, streamed, and/or attended by small groups.
- Service Learning Opportunities will still be offered, and may take place virtually, distanced, and/or attended by school representatives.
- Community support, outreach, and communication will continue to remain a focus, being fueled by our prayers, sense of fellowship, and our faith.

Communications

For parents and students currently enrolled, St. Sebastian School maintains intra-school online sites called Progress Book, Bloomz, and a school website to provide:

- Locked and password protected sites
- Communications of school news, school information, student progress data
- Ability to communicate with all school staff and organizations
- Schedules, student assignments and pertinent classroom and school news
- St. Sebastian School maintains a school website, www.stsebastian.org, which includes general information about features, programs, organizations, major dates and events, and history and philosophy of the school

Teachers will have their own sites for posting student work, videos and assignments.

- Google Classroom will be utilized in grades 3-8
- SeeSaw will be utilized in grades K-2



Building Safety

Visitors

- Visitors to St. Sebastian Parish School will be restricted.
- Parents are able to pick up a child in the event of illness or an appointment.
- All visitors will enter and exit through the new NORTH DOOR entrance on Mull Avenue, and immediately report to the school office.
- All visitors must wear a mask and practice social distancing.

Improved Ventilation

The main building classroom air handling units are being serviced with plans for scheduled run times each day to allow for fresh air flow into each room. The air filtration system has been upgraded to allow fitted improved air filters with a more accelerated change out schedule. Our plan includes ongoing monitoring and adjustments to our programs as needed during the back to school process and throughout the school year.

Maintenance & Sanitizing

As we all look forward to the new school year, the student and staff health and safety initiative remain our priority. In this current dynamic environment we are focusing on the development of a hybrid cleaning and disinfecting program.

We are utilizing modern technology coupled with long standing proven procedures and products for the best surface and air quality possible.

Our custodial staff members will use electrostatic disinfecting devices that are designed to provide 360 degree surround product application as well as manual disinfecting procedures during and after each school day. In addition, there will be hand sanitizing stations in each classroom, as well as in the common spaces throughout the facility. Touchless water bottle fill stations will be installed in the school hallways.

- St. Sebastian teachers and students will be responsible for implementing cleaning/disinfecting common areas in the classroom throughout the day, focusing on frequently touched surfaces, including handrails, restrooms, doors, etc.
- Staff will be provided with an EPA-approved disinfectant (5 minute kill time) to utilize throughout the day.
- Maintenance staff will follow the EPA-approved list and manufacturer's instructions for all cleaning and disinfection products.



- Custodians will utilize electrostatic sprayers to properly disinfect commonly touched surfaces throughout the school and in classrooms at the close of the school day.

Grade Band Areas

Learning zones will keep grade band groups isolated, eliminate congestion, aid social distancing, and allow for easier contact tracing, if necessary. The areas established, with exceptions for designated lunch and recess areas, are as follows:

- Preschool and Kindergarten will remain in the Center for Early Learning building for the school day
- Grades 1, 2, and 3 will remain on the first floor of the school building only. They will use the basement restrooms
- Grades 4, 5, and 6 will remain on the second floor of the school and will use the restrooms on that floor
- The junior high students will remain in the junior high wing and will use the restrooms in that wing

Whenever possible, teachers will utilize designated outdoor zones for instruction.

Hallways

- Hallways and stairs will contain directional markings to reinforce social distancing.
- Students walking in groups must maintain proper social distancing in the hallway.
- Title teachers, tutors, paraprofessionals and intervention specialists may be able to pull small groups to a designated place in the hallway, as long as social distancing is maintained and the area is sanitized between groups.

Restrooms

- Each grade band will have their own restrooms
- Restroom capacity, depending on the restroom size, will be closely monitored using collaborative signout sheets to ensure social distancing. Students will not use restroom “passes” so that they are not touching these shared items
- Students will wash their hands when exiting the restroom.
- Marks will be placed on the floor, outside of the restroom, for students waiting to enter the restroom
- Restrooms will be sanitized (handles, toilet seats, faucets, soap dispenser, paper towel dispenser, etc.) throughout the day by the custodial staff.



Drinking Fountains

- Students and staff will only be permitted to use the touch-free bottle filling stations. Students should bring their own water bottle.
- Other drinking fountains will be covered.
- Water bottles must be taken home and washed each night.

Face Coverings

- All staff and students in grades 1-8 are required to wear face coverings (cloth masks) in school and on school transportation.
- Students and staff are required to provide their own coverings.
- Cloth masks should be clean and in solid colors or a school-appropriate print.
 - Masks should be free of slogans or phrases
- Health guidelines provide exceptions for wearing face coverings when doing so would significantly interfere with the learning process or is otherwise not advisable for medical reasons. In these instances, approved face shields will be required.
- Educators will use their own discretion in allowing students to remove face coverings when social distancing can be maintained.
- We understand how important it will be for students to hear teachers as a result of wearing face masks. Please see the Audio and Video Section for more information regarding upgrades to the audio and video in the classroom.

Health and Safety – St. Sebastian Parish School will coordinate with our local health officials to determine a course of action for procedures when a confirmed case has entered our school. We will teach healthy hygiene and social distancing, intensify cleaning and disinfection, and require sick staff/students to stay home. We will reduce congestion in the health office by providing a separate clinic for students experiencing Covid symptoms. Staff will take all students' temperatures utilizing a touchless infrared thermometer upon arrival and as needed throughout the day.

Staff & Student Training

- Posters will be displayed throughout the school that promote infection control strategies (i.e., coughing/sneeze etiquette, proper handwashing, appropriate use of face coverings, social distancing, importance of staying home when sick, etc.)
- It is important to note that expected health practices will require new learned behaviors.
- Appropriate handwashing; properly using face coverings; identifying symptoms and protecting employees and students from infection; staying home when sick and implementing strategies to reinforce these concepts with students and parents



- Age appropriate training for students will teach and reinforce these health practices
- The school nurse and principal will consult with the Summit County Public Health department concerning any additional necessary training for staff
- Introduction to procedures/policies/practices will take place the first day of school and be reviewed periodically
- Disposable Masks and other PPE accessible and available
- Enhanced custodial staffing and skill training to address the needs of the student safety and compliance with government guidelines
- Repurposing facility resources to further meet social distancing needs as applicable
- Clinic annex available for health assessment and isolation as needed

Mental, Social, and Emotional Health

St. Sebastian understands that these new protocols may be stressful/challenging for some students to adjust to and it is our intent to provide a healthy environment for the whole child, including mental and emotional support as needed. As such, we will be providing:

- Social and emotional support will be provided by the new Friendly Program
- School Counselor and Psychologist will also be available
- We ask that parents reach out to us with any concerns that we can help address

Instruction and Operations

Learning Options

The learning options below are available to all students for the 2020-2021 school year. We will provide standards-based curriculum delivered in multiple platforms to meet all student needs. Please be sure to read all of the options to determine the best fit for your child.

Traditional School In Person

- Students will report to the school building 5 days a week.
- All students are automatically enrolled in this option.

Virtual Learning Option

- Students will be able to complete the same lessons and course work as those in the classroom from home 5 days a week.



Hybrid Learning Option

- Students will report to the school building several days per week and complete lessons virtually the other days.

Each family must complete the Google Form to declare which learning option their child(ren) will complete the first quarter and submit it by Monday, Aug. 10, 2020.

Classroom Information

- Excess furniture has been removed to allow for greater social distancing
- All classrooms will maintain social distancing between desks/tables
- Hand sanitizer (60-95% alcohol-based) and sanitizing products will be available for personnel and students, especially in high-traffic areas, including at each school entrance and in every classroom
- New Storage units have been integrated into existing architecture to maximize classroom footprint
- New classroom furniture with open storage components for ease of cleaning and disinfecting
- New lockers and storage for every child to eliminate congestion in the classroom

Audio and Video Classroom Improvements

We understand how important it will be for students to hear teachers so the following upgrades are being implemented to help with the audio and video in the classroom:

- Beam audio device upgrades to outdated audio equipment in the classrooms
 - Improves the audio both in the classroom and for remote learners
 - Audio Enhancement's industry leading XD microphone technology with an integrated amplifier, speaker, and multimedia capabilities
 - Bluetooth enabled to enhance the audio sound in our classrooms. The number one most important element for our remote/online learning is having proper audio for the videos.
- HoverCam USB Document Camera for in-classroom or distance teaching
 - Perfect remote learning tool compatible with video conferencing programs (Zoom, Google Meet)
 - Better image quality and versatility than webcams
 - Allows teachers to model science experiments, math manipulatives, share worksheets, etc
 - Includes "whiteboard software" for common whiteboard functions, and "annotation software" to annotate over any image, live video, or recording teachers make



Small Group Instruction

- Any pullout instruction will be in groups small enough to ensure social distancing for students and staff.
- Tables and chairs will be sanitized between groups as necessary.

Classroom Library

- Classroom libraries will be maintained by classroom teachers only.
- Students may receive books from teachers at their appropriate reading levels.
- When they turn books in, all books will sit for three days prior to being returned to the shelf.

Student Supplies

- Students will have their own supplies; there will be no shared supplies.
- Students should only bring items to school that are necessary for learning.

Special Classes and Transitions

All grades will stay with the same group of students all day to limit the cohorts sizes. In most cases, teachers, using mobile teacher carts, will change classes instead of students. Specials teachers will visit individual classrooms while the students remain at their desks, or will provide remote lessons.

Art

- The art teacher will provide class in the classrooms. Students will remain at their own desks.
- A rolling cart will be provided for transporting art supplies to classrooms.
- Individual kits/supplies may be purchased if/when classes are held in the art room.

Music

- The music teacher will provide class in the classrooms. Students will remain at their own desks.
- There will be no sharing of instruments or sheet music.
- There will be no choir or band for the first nine weeks of school. We will work with Summit County Public Health to continually reassess.
 - Larger venues will be considered for band and choir once they start up again.
- There will be no Christmas Program this year. Alternate plans are being considered.

Physical Education

- PE class will be held in the gym, classroom, Z Hall, or outside, when possible.
- Hula hoops or other visual cues will be used to assist in social distancing.



- All students will bring their gym shoes each week or leave them in the gym. Shoes will be disinfected.
- Students will not change for gym. Locker rooms will not be used.
- Students should bring water bottles to class.

Spanish

- The Spanish teacher will provide class in the classrooms, or Spanish will be virtual. Students will remain at their own desks.

Technology and Computer Class

- St. Sebastian has implemented one-to-one devices for all students in grades 1-8.
 - Students in grades 1-3 will have chromebooks or ipads assigned to them, and they will remain at school.
 - Students in grades 4-5 will have chromebooks assigned to them, and they will remain at school.
 - Students in grades 6-8 will take chromebooks home. Devices must be kept charged.
- Students in kindergarten will utilize ipads.
- Students/teachers will clean their devices each day before returning to school or when returning them to the cart.
- The computer teacher will visit individual classes and use the personal devices in that room for the weekly lesson. Students will remain at their own desks.

Library Procedures

- Library time will be spent with the librarian reading books with the students in the classroom or virtually.
- The librarian may take a cart of books to the classroom.
 - Each student will get one book, which they will keep for a week. Once it is returned, it will sit in a library bin for three days to sanitize, before being checked in by the librarian.

Advanced Math Classes

- Students may not go to different grade level classrooms for math class for at least the first nine weeks. Lessons will be provided to these students virtually by the teacher.

Snacks/Treats

- Out of an abundance of caution and to protect our students, no shared snacks will be permitted. This includes, but is not limited to, birthday treats.
- Sharing of lunches is prohibited.

Lunch

- We will continue to provide milk and lunches for students who wish to purchase them.
- Hand sanitizer dispensers will be provided for students to utilize before and after eating.



- Students will social distance in lunch lines and at tables while wearing masks until they are seated.
- All students will be handed their trays and provided with plastic silverware. All food options will be placed on student trays.
- Assigned seats will be utilized when possible.
- Tables will be disinfected after each lunch period by staff members.
- All food service staff will wear face coverings and gloves.
- Lunch totes will no longer be used and student lunch boxes will be kept with the students.

Preschool- Students will eat lunch in the classroom (socially distanced)

Kindergarten- Students will eat lunch in Z Hall or the classroom (socially distanced)

1st-3rd grades- Students will eat lunch in the classroom (socially distanced)

4th-8th grades- Students will eat lunch in Z Hall with staggered lunch periods (socially distanced)

Recess

- Students will wash or sanitize hands prior to recess.
- Each homeroom will have their own zone on the playground.
- Adults monitoring recess will make every effort to keep children socially distanced.
- Recess times will be staggered to limit the number of students on the playground at one time.
- The preschool will have exclusive use of their designated playground equipment.
- The school playground equipment will be temporarily closed to all other students.
- Each homeroom may have their own playground supplies (balls, jump ropes, etc.). This equipment will be sanitized after each recess period.
- Upon re-entering the building, students will wash or sanitize.

After School Activities

- School sponsored gatherings and social events are canceled until future notice.
- After school extracurricular activities will be eliminated for the first nine weeks of school. After that time, determinations for each club may be made on an individual basis.
 - Many clubs already have a virtual component in place for this year.

Before/After Care

- Before Care will be available in Z-Hall beginning at 7am. Students will be socially distanced and temperatures will be taken prior to building entry.
- The school playground will be CLOSED after school, except for explicit use by After Care.
- After Care will follow the day school procedures for masks, social distancing, and sanitizing.



Parent/Teacher Conferences

Parent/teacher conferences will be held virtually to the greatest extent possible. If in-person meetings are required, face coverings and social distancing policies will be followed.

Arrival/Dismissal

Transportation

We are working with the local school districts to determine the arrangements for busing. However, parents are encouraged to transport their child(ren) when possible. At this time we do not know if busing will be available. If busing is provided students will need to wear masks.

Arrival

- The school day extends from 7:55 AM to 2:35 PM.
- Start and end times will be continually evaluated and may be adjusted.
- Parents may begin dropping off students at 7:35 am.
- Parents should enter the parking lot on Elmdale and exit on South Hawkins.
- Parents may NOT exit their vehicle when dropping off students.
 - Parents walking with students should try to stay at least 50 feet away from the building.
- Students must have a mask on before exiting their vehicle.
- All students (including bike riders/walkers) must enter the building through their grade level doorway, where temperatures will be checked, and then proceed immediately to their classroom.
 - Preschool: South door of Center for Early Learning
 - Kindergarten: North door of Center for Early Learning
 - Grades 1-3: Z-Hall main entry (West side)
 - Grades 4-6: School South side door, past Z-Hall
 - Grades 7-8: Junior High entry, across from office
- Image of entry for students coming soon.

Dismissal

- Bus riders (If applicable) will be released at 2:30.
- Students in 6th-8th grade **with no younger siblings** will be picked up in the church parking lot at 2:35.
- All other students in grades K-8 will be escorted by their homeroom teacher to the main parking lot at 2:35 or dismissed directly from their homeroom by radio.
- Students will line up, socially distanced with their homeroom teacher until their parents arrive.



- Parents may enter the parking lot from Elmdale beginning at 2:15.
- Parents should form two pick up lines.
- There is NO PARKING in the school lot and parents should NOT EXIT their vehicle.
- Teachers will call the students by family when your car pulls up. (Last name signs to put in your car window will be provided by the school.)
- Parents should exit the parking lot by turning RIGHT on South Hawkins (Turn around can take place in the traffic circle if necessary.)
- Those parents/guardians who need to pick up students for appointments or other early dismissal reasons MUST use the main entrance to the school on Mull Avenue.
- Walkers and bike riders will be dismissed separately once cars have cleared.
- Images of dismissal procedure coming soon.

Student Discipline

We will teach healthy hygiene and social distancing protocols in our classrooms in a grade-level appropriate fashion. Students who are not compliant with those protocols may be subject to discipline.

Infractions to health and safety

Students who are not compliant with protocols may:

- Students will receive **one verbal warning**
- Students will receive **one written warning**
- A repeat offense will result in a student being removed from the classroom/environment, having their parents called, and completing **two days of remote learning**

Continued refusal to comply will be treated as insubordination, and the student will be disciplined in accordance with the Student Code of Conduct. Amendments to the Student Code of Conduct and Dress Code may be made to comply with new procedures. In the event that a student refuses to wear a face covering, the student will be enrolled in remote learning.

Examples of non compliance may include but are not limited to the following:

- Removing the face mask, except for times specified by a teacher/staff member
- Removing/tampering with the face mask of another student
- Purposefully disregarding social distancing

Infractions not related to health and safety

- Demerits and dress code violations will still be in use
- Detentions may be replaced with loss of recess when appropriate
- When detentions are necessary numbers will be limited with safety guidelines in place



Clinic and Symptom Monitoring

Clinic Space

St. Sebastian Parish School will have three clinic spaces: one for students who need medical attention aside from COVID-19 concerns (e.g., medicine distribution, injury, etc.) and two for students exhibiting COVID-19 symptoms. Students and staff will remain masked in these rooms. The secondary room for the day school will be Library Room 2 in the basement. The Center for Early Learning building will also have a designated room should students show symptoms. These new spaces will allow for separate isolation rooms for students who are ill and waiting to be picked up from school.

Health Compliance Officers

Mr. Rohr and the school nurse will oversee health and safety standards and communication with the local health department regarding updated COVID-19 protocols, testing, and reporting.

Daily Health Assessments

- Prior to coming to school each and every day, parents shall conduct a health check of their child to assess whether the child is experiencing symptoms of COVID-19. The daily health check shall consist of the following:
 - Taking the child's temperature.
 - Through discussion with the child and personal observation of the parent, assess if the child is experiencing one or more of the following symptoms:
 - Fever of over 100°F
 - Chills
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - Loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
- Staff who report to work are representing that they have conducted a self-assessment and are free from symptoms or a fever.



- Parents sending children to school are indicating that they have assessed their child(ren) and determined they are free from symptoms or a fever.
- Staff will take all students' temperature utilizing a touchless infrared thermometer upon arrival and again as needed throughout the day.
- Students and staff are required to notify the school of any out-of-state travel.
- Personnel and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms – see above.
- The Centers for Disease Control and Prevention (CDC) provides the most current information and a symptom checker for self-assessments here <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Showing Symptoms of COVID-19 at School

- Any students with symptoms of COVID-19 will be placed in one of the quarantine clinic rooms until their transportation arrives.
- If the student showing symptoms has a sibling and they do not have a fever or symptoms consistent with COVID-19, the sibling does not need to be sent home at that time. The sibling would only enter quarantine if the index student tests positive or is diagnosed by a physician as a clinical case of COVID-19.
- Any staff with symptoms of COVID-19 will be immediately sent home and the classroom will be temporarily staffed.



Decision Tree for People with COVID-19 Symptoms in Youth, Student, and Child Care Programs

For people (e.g., children, care providers, or staff) who have symptoms consistent with COVID-19, send home or deny entry and reference the exclusion criteria in this document to determine when they may return.

Symptoms of COVID-19 include: new onset cough or shortness of breath by themselves OR at least 2 of the following: fever (100.4°F or higher), chills, muscle pain, sore throat, loss of sense of smell or taste, and gastrointestinal symptoms of diarrhea, vomiting, or nausea.

If a person has a new symptom (for example, new loss of smell only) with no other diagnosis to explain it, they should stay home and talk to their health care provider about testing for COVID-19, even if it is the only symptom they are experiencing.

For people who received a laboratory test for COVID-19

Positive test result: Stay home at least 10 days since symptoms first appeared AND until no fever for at least 1 day without medication AND improvement of other symptoms.

Siblings and household members also stay home for 14 days.

Negative test result but symptoms with no other diagnosis: Stay home at least 10 days since symptoms first appeared AND until no fever for at least 1 day without medication AND improvement of other symptoms.

Siblings and household members also stay home for 14 days.

For people with a COVID-19 diagnosis *without* a lab test OR people with symptoms consistent with COVID-19 *without* a medical evaluation (e.g., monitoring symptoms at home)

Stay home at least 10 days since symptoms first appeared AND until no fever for at least 1 day without medication AND improvement of other symptoms.

Siblings and household members also stay home for 14 days.



For people with other diagnoses (e.g., norovirus, strep throat) that explain the symptoms, or when a health care provider says symptoms are connected to a pre-existing condition

Stay home until symptoms have improved. Follow specific return guidance from the health care provider.

If symptoms related to a pre-existing condition change or worsen, talk to a health care provider to determine next steps.

Siblings and household members **do not** need to stay home.



Positive COVID-19 Cases

Diagnosed or Exposure to COVID-19

- Pursuant to Ohio Department of Health guidelines, families, caregivers and staff shall, as soon as possible, notify the school if
 - they have been exposed to COVID-19
 - they, or any members of their households, have been diagnosed with or presumed to have COVID-19
 - they are quarantined
- Personnel and students with known exposure to someone with diagnosed or presumed COVID-19 must self-quarantine at home for 14 days or as otherwise advised or instructed by the local health department.
- Students who travel to a location with known travel advisories will need to self-quarantine at home for 14 days.
- Quarantine decisions will be based upon guidance from the local health department and established criteria.

Health Department Notification

- If the family has not already notified the local health department, the principal will update the local health department. During a Public Health Emergency, the “Health or Safety Exception” to HIPAA/FERPA regulations applies.
- The school may notify certain individuals when someone is absent due to COVID-19 in keeping with health authorities’ recommendations for contact tracing, but personally identifiable information will not be disclosed unless it is advised as appropriate by health or law enforcement officials in order to take appropriate precautions or other actions to ensure the health or safety of others. Personal identifiable information may be disclosed to the health department and emergency personnel.

Returning to School Following Isolation

Isolation is for sick individuals who are waiting for symptoms to resolve so they are no longer infectious before returning to school or work.

Per guidance from Summit County Public Health, personnel and students with confirmed or presumed COVID-19 cases must meet these conditions prior to returning to school:

- At least 10 days since the onset of symptoms; and at least 24 hours fever-free without fever reducing medication and other symptoms have improved.



Returning to School Following Quarantine

Quarantine is for well individuals who were in contact with someone who has COVID-19.

Per guidance from Summit County Public Health, personnel and students with confirmed or presumed COVID-19 cases must meet these conditions prior to returning to school:

- At least 14 days after your last contact.



COVID-19: Quarantine vs. Isolation

QUARANTINE keeps someone who was in close contact with someone who has COVID-19 away from others.



If you had close contact with a person who has COVID-19



• Stay home until 14 days after your last contact.



• Check your temperature twice a day and watch for symptoms of COVID-19.



• If possible, stay away from people who are at higher-risk for getting very sick from COVID-19.



ISOLATION keeps someone who is sick or tested positive for COVID-19 without symptoms away from others, even in their own home.



If you are sick and think or know you have COVID-19



• Stay home until after
– 3 days with no fever and
– Symptoms improved and
– 10 days since symptoms first appeared



If you tested positive for COVID-19 but do not have symptoms



• Stay home until after
– 10 days have passed since your positive test.



If you live with others, stay in a specific “sick room” or area and away from other people or animals, including pets. Use a separate bathroom, if available.

[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)



Virtual Learning

The **Virtual Learning Option** will occur for those kindergarten through eighth-grade students who have opted for remote learning. These students will be off-site, and they will be interacting remotely with a teacher(s) for their instruction.

Virtual Learning may occur on a short-term basis if school, county or state was placed in a quarantine situation. This designation could be assigned by Summit County Public Health or the state government. Instruction would be provided with ongoing daily remote instruction and interaction between students and educators. In the event of virtual instruction, St. Sebastian teachers will still likely come to the school building for the duration of the school day. Lessons will be broadcast to students similar to the traditional school day while also recording lessons to accommodate families with scheduling conflicts.

Virtual Learning Guidelines

- Teachers will utilize remote learning expectations and resources in Google Classroom for grades 3-8 and Seesaw in grades K-2.
- St. Sebastian educators will serve as instructors.
- Students who opt for remote learning will be expected to complete the grade-level curriculum and all assignments that are part of the learning process on time as if they were in the live classroom setting.
- Students will be subject to grading, as it exists in a live classroom setting. Assignments and grades will still be viewable through Progress Book.
- Students need to be available to participate in live online direct instruction with their classroom community of learning to continue growing their social skills, interacting with peers, engaging with their teacher and taking part in small group learning opportunities.
 - Students are expected to conduct themselves as though they were in the classroom:
 - School appropriate environment (seated at desk or table)
 - Wearing school uniform
 - No eating/chewing gum
 - Recorded lessons will be provided in the event that a student cannot attend the live lesson; however live sessions are highly encouraged.
- Students may need to participate in classroom meets (Zoom or Google Meet) and/or teacher checkpoints as appropriate to the grade level.
- Course or grade-level promotion criteria will remain in accordance with current St. Sebastian and Catholic Diocese of Cleveland guidelines.
- Parent/student contracts must be signed and complied with to remain online.
- Specials Teachers (Art, Music, PE and others reported on child's report card) will provide virtual lessons.
- If a parent/student should elect to dismiss remote learning and return to the traditional classroom setting, they must provide the school a minimum of 72 hours' notice. This switch in placement can only be done once per quarter.



- Parents and students will interact with school personnel via online platforms, phone, Bloomz and email.
- A student device can be issued to a student who does not have an appropriate device available at home.
- Any student that is absent from school due to illness, isolation or quarantine is expected to participate in remote learning as long as they are able.
- Students will have access to school counselors and mental health services, extracurriculars should they be virtual, interventions, special education and gifted services.

Hybrid Learning Guidelines

- Students enrolled in the hybrid learning option will attend school two days each week and complete virtual learning the other days.
 - Students will attend class Monday and Tuesday or Wednesday and Thursday with both groups being virtual on Friday
 - The groups will be determined by the office so that classroom groupings are evenly distributed
- The same guidelines for virtual learning and classroom learning will apply. Please carefully read the virtual expectations and building safety guidelines.

Each family must complete the Google Form to declare which learning option their child(ren) will complete the first quarter and submit it by Monday, Aug. 10, 2020.

Schedules will be set by the office after the completion of the Google Form by our families. Homeroom lists will then be compiled and shared with families prior to the start of the school year.

Open House

We understand that students may be anxious about the start of the new school year. This year, due to the COVID-19 Pandemic, we will be conducting a virtual open house. More details to come. If you feel the virtual open house will not help alleviate your child's anxiety please contact the homeroom teacher so that other arrangements can be made.