



St Sebastian Parish Aftercare Parent Handbook



Welcome

Thank you for choosing the St. Sebastian Parish School Aftercare Program. Our goal is to provide a safe, structured, and caring environment for students after the school day ends. We strive to create a setting where children can complete homework, enjoy a healthy snack, participate in supervised activities, and continue to grow in faith, respect, and responsibility.

The Aftercare Program reflects the mission and values of St. Sebastian Parish School by promoting a community built on **Faith • Excellence • Service**.

Payment

Payment will be made through your FACTS account (incidentals). If you have an outstanding aftercare balance you will not be able to attend aftercare.

Program Hours

The Aftercare Program begins immediately following dismissal and is available until 5:30pm

Parents are expected to pick up their children promptly. Late pickups will result in additional fees or review of participation in the program.

Parent Pick-Up

For the safety of all children:

- Only individuals listed as authorized contacts may pick up a child.
- Identification may be requested.
- Parents should sign their child out each day with staff by initialing next to their students name.

Please notify the school if someone different will be picking up your child.

Pick-Up Procedures

For the safety and supervision of all students, parents are asked to promptly depart with their child after signing them out of Aftercare. Once a child has been released to a parent or authorized adult, supervision becomes the responsibility of that parent or guardian. To ensure staff can focus on the children who remain in our care, families should avoid lingering or gathering on school grounds after they are picked up.

Communication

Open communication between parents and Aftercare staff is essential. If there are changes in dismissal plans or other important information, please notify the school office before dismissal whenever possible. If it is not possible, please email aftercare@stsebastian.org or bloomz (X96VMM) the staff.

Bloomz Link: [PDF Bloomz Aftercare Program 2026-2027 Parent.pdf](#)

Daily Schedule

While schedules may vary slightly depending on the needs of the students, a typical afternoon includes:

Time	Activity
2:45 – 3:00 PM	Snack Time (provided by parents)
3:00 – 3:45 PM	Homework Club Time/Quiet Time (30–45 minutes) Preschool-K students will do an alternate activity during this time.
Following Homework	Outdoor play (weather permitting), organized games, crafts, reading, or other supervised activities
5:30 PM	Parent Pick-Up

Snack Time

Students should bring a healthy snack daily.

Please remember:

- Snacks are **provided by parents**, not the school.
 - Water bottles are encouraged.
 - Candy, energy drinks, and excessive sugary snacks should be avoided.
 - Any food allergies will be respected according to each student's health plan.
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Personal Belongings

Students should:

- Keep personal belongings organized.
- Label jackets, lunch boxes, and backpacks.
- Leave valuable toys, electronics, and personal items at home unless specifically approved by the school.

St. Sebastian Parish School is not responsible for lost or damaged personal belongings.

Homework Time

A dedicated **30–45 minute homework period** is provided each afternoon except for Fridays.

The purpose of homework time is to:

- Encourage responsibility and independence.
- Develop positive study habits.
- Provide students with a quiet environment for completing assignments.

Please note:

- Aftercare staff supervise homework time but may not be 1-1 tutors.
- Staff may answer simple questions and encourage students to stay on task.
- Completion of all homework cannot be guaranteed, particularly if students have lengthy assignments or choose not to use their time productively.

Parents are encouraged to review homework each evening.

Student Expectations & Discipline

Students participating in Aftercare are expected to follow the same behavioral expectations outlined in the St. Sebastian Parish School Student Handbook.

Students are expected to:

- Show respect for staff and fellow students.
- Follow directions the first time they are given.
- Use appropriate language.
- Keep hands, feet, and objects to themselves.
- Care for school property and materials.
- Participate safely in all activities.
- Clean up after themselves before moving to the next activity.

Discipline

Our goal is to help students learn from their choices while maintaining a safe environment for everyone.

When behavior concerns arise, the following steps may be used:

1. Verbal reminder of expectations.
2. Redirection or brief reflection period.
3. Communication with parents.
4. Conference with administration if behavior continues.

Serious behaviors—including physical aggression, bullying, repeated defiance, destruction of property, or behavior that jeopardizes the safety of others—may result in immediate parent notification and could lead to suspension or removal from the Aftercare Program.

Illness

Students who become ill during Aftercare will be cared for until a parent or emergency contact can pick them up.

Students must meet school health guidelines before returning to Aftercare.

Our Commitment

The St. Sebastian Parish School Aftercare Program is committed to providing a safe, structured, and welcoming environment where students can finish homework, build friendships, and enjoy meaningful activities while waiting to be picked up.

Together, we can ensure that every child experiences an extension of the caring, faith-filled community that makes St. Sebastian Parish School a special place to learn and grow